



# Fall River Valley Fire Protection District

P.O. Box 670 • McArthur, CA 96056  
530.336.5026

## SPECIAL MEETING AGENDA Fall River Lion's Hall - McArthur, CA 96056

JULY 3, 2024 AT 5:00 PM

### PARTICIPATION IN THE MEETINGS:

- Submit public comment by mail or email address to Clerk of the Board, Fall River Valley Fire Protection District, PO Box 670, McArthur, CA 96056 or [jmorgan@frvfiredistrict.org](mailto:jmorgan@frvfiredistrict.org). Mailed and emailed comments must be received one day prior to the meeting to be included.

The Brown Act prohibits the FRVFPD from taking action on any item not placed on the agenda in most cases. The Brown Act requires any non-confidential documents or writings distributed to a majority of the District Board less than 72 hours before a regular meeting to be made available to members of the public at the same time they are distributed.

Should supplemental materials to be evaluated in the decision-making process be made available to the members of the legislative body at the meeting, 5 copies must be provided to the Clerk of the Board who will distribute them.

Agenda packets are available for the public who requests them. Contact the Clerk of the Board for packets.

- **Call to Order:**
- **Roll Call of Board Members:**
- **Flag Salute:**
- **Public Comment (Limited to agenda items per Gov. Code 54954>3 (a))**
  1. Discussion and possible action to approve Resolution #070324 for the authorization of the Clerk of the Board to sign claims for payment not to exceed \$15,000.00.
  2. Discussion and possible action to approve all outside checking and/or savings accounts be moved into the Shasta County Treasury, effective July 1, 2024.
  3. Discussion and possible action to approve Resolution #070324A for the Board of Directors to set Capitalization Thresholds for Capital Assets; \$10,000.00 for Capital Assets and \$25,000 for Buildings and Improvements
  4. Discussion and possible action to approve the new hire parttime bookkeeper to help with the audits, approved by the AD-HOC committee.

- **Adjournment**

At any time during the regular session, the Board may adjourn to a closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney/client privilege and it may be held in a closed session. Authority: Government Code Section 1126(a)(d)(g)



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## RESOLUTION #070324

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE FALL RIVER VALLEY FIRE PROTECTION DISTRICT  
AUTHORIZING THE CLERK OF THE BOARD  
TO SIGN DISTRICT CLAIM FORMS

**WHEREAS**, the Fall River Valley Fire Protection District Board of Directors meet on the third Friday of every month at 10:00am for their regular board meeting, and

**WHEREAS**, the regular agenda includes approval by the Board to pay claims, and

**WHEREAS**, the Board meets only once every month and claims that are received after the board meeting are held until the next month's board meeting causing late payment of the claim,

**NOW, THEREFORE, BE IT RESOLVED** the Board of Directors of the Fall River Valley Fire Protection District does authorize the Clerk of the Board to sign claims on behalf of the Board of Directors in an amount per claim not to exceed \$15,000.00.

**NOW BE IT FURTHER RESOLVED** that all claims authorized by the Clerk of the Board between board meetings will be reviewed and approved by the Board at the next regular board meeting.

**DULY PASSED AND ADOPTED** this 3<sup>rd</sup> day of July, 2024 by the Board of Directors of the Fall River Valley Fire Protection District by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

RECUSE: \_\_\_\_\_

\_\_\_\_\_, Chairperson  
Board of Directors  
Fall River Valley Fire Protection  
District, State of California

ATTEST: \_\_\_\_\_  
Clerk of the Board



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## RESOLUTION #070324A

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FALL RIVER VALLEY FIRE PROTECTION DISTRICT SETTING CAPITALIZATION THRESHOLDS FOR CAPITAL ASSETS

**WHEREAS**, the Fall River Valley Fire Protection District maintains uniform guidelines for clarifying, valuing and accounting for capital assets: and

**WHEREAS**, capital assets are defined as assets that are useful in government operations and have a useful life of more than a year; and

**WHEREAS**, the criteria for identifying capital assets is based on useful life and a minimum monetary value or capitalization threshold; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Fall River Valley Fire Protection District determines that the capitalization threshold for capital assets is set at a unit cost of \$10,000.00 or more and the capitalization threshold for buildings and improvements is set at \$25,000.00 or more.

**DULY PASSED AND ADOPTED** this 3<sup>rd</sup> day of July, 2024 by the Board of Directors of the Fall River Valley Fire Protection District by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
RECUSE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_, Chairperson  
Board of Directors  
Fall River Valley Fire Protection  
District, State of California

**COUNTY OF SHASTA  
SPECIAL DISTRICT SIGNATURE AUTHORIZATIONS**

This form will provide Board signature verification for the Auditor-Controller. This form will be kept on file and used to ensure the legitimacy of submitted documents. Except for specific Board Resolutions on file, submission of this form will supersede any previous authorities on file for the Special District and must be updated per changes as they occur within the Board or staff.

Date: 7/3/2024

Fall River Valley Fire Protection Dist.      00447  
DISTRICT NAME      DISTRICT COST CENTER NUMBER

*Please print name:*

Patrick Oilar  
BOARD MEMBER

\_\_\_\_\_  
SIGNATURE

Michael Pasternak  
BOARD MEMBER

\_\_\_\_\_  
SIGNATURE

Gary Fazio  
BOARD MEMBER

\_\_\_\_\_  
SIGNATURE

Jay Eay  
BOARD MEMBER

\_\_\_\_\_  
SIGNATURE

Michelle Braden  
BOARD MEMBER

\_\_\_\_\_  
SIGNATURE

Jody Morgan  
SECRETARY/CLERK

Jody L. Morgan  
SIGNATURE

*The following people are authorized by Board to approve (sign) documents. Attach board minutes or resolution with specific details regarding signing authority. (Requires Majority vote of Board)*

Jody Morgan  
1<sup>st</sup> Alternate Name

Jody L. Morgan  
SIGNATURE

\_\_\_\_\_  
2<sup>nd</sup> Alternate Name

\_\_\_\_\_  
SIGNATURE

*Authorized by Board to pick-up payroll checks and other bulk issued checks. (See Note Below)*

Jody Morgan  
1<sup>st</sup> Alternate Name

Jody L. Morgan  
SIGNATURE

\_\_\_\_\_  
2<sup>nd</sup> Alternate Name

\_\_\_\_\_  
SIGNATURE

**This authorization supersedes all prior notices.**

**NOTE:      It is the policy of the Auditor-Controller that checks are to be issued directly to the payee.  
                  Exceptions to this policy are only upon approval of the Auditor-Controller.**